

IEM'S NEXT 2018 TopMentor

BACKGROUND INFORMATION

What is it?

This is IEM's recognition of the contribution by IEM mentors in the Engineering Competency Development (ECD) programme.

Why do we need to do this?

Currently mentors provide guidance to the mentees voluntarily. This recognition will give the mentors motivation to help maintain or enhance the quality of "would be" Professional Engineers that IEM will produce.

How is it done?

1. The mentee to fill up an online form to nominate his mentor
2. Nomination can be made between 1st to 30th of March each year
3. Evaluation to be made based on mentee's feedback and committee's evaluation of the mentor's overall achievements
4. Basis of evaluation:
 - a. Feedback by the mentee: 50%
(mentee's comments evaluated and averaged by 5 judges)
 - b. Feedback by the ECD committee members: 20%
 - c. Number of total mentees for that year: 15%
 - d. Number of years in IEM Mentorship programme: 10%
 - e. Number of mentees under the mentor's guidance who pass the Professional Interview: 5%
(small % due to cumulative)
5. Winners shall be announced by the 2nd week of April in the nomination year at the ECD Section of the IEM website.

What are the prizes?

1. The 5 "IEM's Next Top Mentor" winners will receive a Certificate signed by the IEM President and a plaque. Prizes would be presented at the AGM.

Rules & Regulations

1. This recognition programme is open to all Mentees in the ECD mentorship programme.
2. Period of consideration is from 1 January to 31 December every year. Nomination to be made the following year.

3. Mentee can only nominate their own mentor.
4. Mentee can nominate the mentor even though the mentoring period was completed in the nomination year.
5. The mentor must have mentored the mentee for more than 6 months in the mentoring year.
6. ECD Committee Members are not allowed to enroll in this recognition program.
7. All decisions by the ECD Committee shall be final and no queries will be entertained.

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ENROLLMENT FORM

Mentee's Name: _____

Mentee's IEM Membership #: _____

Have you completed the professional interview successfully? Y/N

Mentor's Name: _____

Mentor's IEM Membership #: _____

Mentorship start date: _____

Number of Mentees this year: _____

Number of successful mentee who obtained PE: _____

Why do you think your mentor deserves the title "IEM's Next Top Mentor 2018"?

What are the characteristics of your mentor that inspire you?

IEM'S NEXT **2018**

Top

Mentor

EVALUATION FORM

	Mentor Name	Mentee Name	Mentee Feedback					ECD Feedback		Total Mentee	Years	P.E	TOTAL	Ranking
			J1	J2	J3	J4	J5	C1	C2					
	Highest Point		(10)	(10)	(10)	(10)	(10)	(10)	(10)	(15)	(10)	(5)	(100)	
	Mentor 1	Mentee 1												
	Mentor 2	Mentee 2												
	Mentor 3	Mentee 3												
	Mentor 4	Mentee 4												

Mentee Feedback – There are 2 questions. Judges to award 1 to 5 points for each of the questions

ECD Feedback – 2 Committee Members will be selected to provide comments on this mentor and recommend points for the mentor

Total Mentee – 5 points for each mentee with a possible of 15 points maximum

Years – 1 point for each year in the ECD mentorship program with a possible of 10 points for 10 years

P.E – Number of successful mentee that obtained P.E – 1 point per P.E with a possible of 5 P.Es.